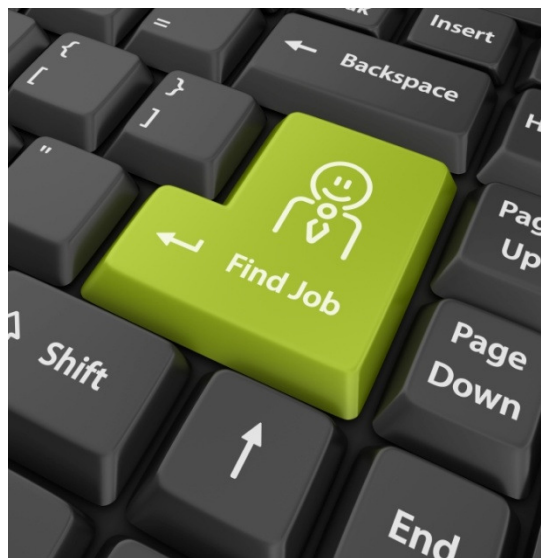


JOB SEARCH WORKSHOP

THE **GILCHRIST CENTER** IS OFFERING A TRAINING PROGRAM FOR NON-NATIVE ENGLISH SPEAKERS WHO ARE LOOKING FOR EMPLOYMENT.

- ⇒ Explore the job market and identify future opportunities
- ⇒ Prepare a resume and cover letter
- ⇒ Search for jobs traditionally and on the internet
- ⇒ Complete an application on paper and online
- ⇒ Practice interview skills
- ⇒ Learn how to succeed in the American workplace
- ⇒ Gain skills for job retention



CLASS INFORMATION

Date: Wednesdays, January 8 - March 12, 2014

Time: 1:30 - 3:30pm
(10 Sessions)

Fee: \$25

TO BE SELECTED YOU MUST:

- ✓ Have high Intermediate/Advanced level of English
- ✓ Be familiar with Microsoft Word
- ✓ Be familiar with Internet/email
- ✓ Have access to a computer

HOW TO APPLY:

Send an email to Judith Johnson at judithheron@gmail.com.

You will then receive an email with detailed information. Early application is strongly recommended. Space is limited!

For more information call **240-777-4940**



MONTGOMERY COUNTY
Charles W. Gilchrist
Center for Cultural Diversity

Wheaton: 2424 Reddie Drive Suite 220, Wheaton, 20902 · Tel: (240)777-4940

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